



Chef/Owner: Nicole Jordan-Reed

## CAPABILITY STATEMENT

### CORPORATE PROFILE:

**DUNS:** 060565019

**Company:** Nicole Jordan Catering, LLC

#### **Physical Address (Commercial Facility):**

3931 S Leavitt  
Chicago, IL 60609

#### **Mailing Address:**

11127 S Champlain Ave  
Chicago, IL 60628

**Owner:** Nicole D Jordan

**Phone:** 312-884-1836

**Email:** [info@nicolejordancatering.com](mailto:info@nicolejordancatering.com)

**Website:** [www.njcaters.com](http://www.njcaters.com)

### KEY PERSONNEL:

Owner Nicole Jordan-Reed comes with a wealth of corporate and consulting experience, spending nearly 20 years providing end to end business solutions for fortune 500 companies. Nicole received her BA in Economics from the University of Chicago and also attended the Illinois Institute of Art for her culinary training. She has successfully participated in the Goldman Sachs 10,000 Small Business Program, ASCEND 2020 Entrepreneurial program at Kellogg Graduate School of Management and the Accion Neighborhood Entrepreneurial Program, and the NYPACE Founders Forward Business program in conjunction with JP Morgan Chase.

### NAICS:

722320 – Caterers

722310 – Food Service Contractors

### COMPANY PROFILE:

Established in 2016, Nicole Jordan Catering is a full service off premise catering that is minority and woman owned. Nicole Jordan Catering brings distinctive menus, using the freshest ingredients to savor and enjoy. From intimate gatherings, large events and no-fuss prepared meals, we focus on quality and flavor.

A strong proponent of the customer experience the NJC team believes that a company's cultural mindset based on service first is one of the keys to the success of a small business, especially in catering and food service.

### CORE COMPETENCIES:

- Quick response, resolution, turn-around and follow-up
- Early delivery/setup arrival to ensure 100% on-time delivery
- Event planning and coordination services/project management and logistics
- Catered Events up to 400 guests
- Follow-up to ensure 100% satisfaction
- Trained staff and team
- Multiple cuisine offerings
- Customizable Menu Options
- in the city (McKinley Park) within 6 miles of downtown with quick access to major city thoroughfares and highways: I-55, I-90/I-94, I-290
- Licensed Kitchen Facility
- Corporate Lunch, buffet, Event/Business Pop-ups



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## **CAPABILITY STATEMENT**

### **PAST PERFORMRANCE:**

- University of Chicago
- Chicago Urban League
- Chicago State University (Office of the President, Board of Trustees)
- Rush University Hospital
- Facebook
- Chicago Community Trust
- Chicago Teacher's Union
- Democratic Socialists of America
- City of Chicago (Office of the Mayor, Dept. of Public Health, Dept. of Family Support Services, Dept. of Cultural Affairs and Special Events)
- Chicago Minority Supplier Diversity Council
- Sam's Club
- Greater Chicago Food Depository
- Foda